

Documents International Students need for a Tax Return

You **MUST** have the following documents to prepare your tax return correctly

Document	Who needs it	Where to get it
Social Insurance Number (SIN)	Every international student	Service Canada on 6206 Quinpool Road. Your SIN is printed on the SIN card/letter from Service Canada. It is also printed on your T4
ITN	Spouse of an international student who is in Canada with a visitor permit	Confirmation of ITN letter from Canada Revenue Agency
Date you first entered Canada (DD/MM/YY)	Students doing tax returns for the first time	Found in the Canada entry stamp in your passport OR the issue date of your first study permit
T2202A	Every international student (It will be available on February 27, 2018)	Login to Dal Online Click Web for Students. Click on Canada Tax Forms, then T2202A Tax Credit Forms. Select 2017, and open the Printable Version.
Language School tuition receipt for tax purposes	Students studied in English Language schools	Contact your language school
T4	Anyone who held a job in the tax year 2017 and other preceding years	Contact your employer if you have not yet received a T4. If your employer is Dalhousie University: Login to Dal Online Click Web for Employees. Click on Tax Forms, then Slips for Income Tax Return. Select 2017, and open T4/T4A Statement of Remuneration Paid. Click on Printable Version.
T4A	Anyone who had a bursary, scholarship or funding from the university	Login to Dal Online Click Web for Students Click on Canada Tax Forms, then T4AA Tax Credit Forms. Select 2017, and open the Printable Version.
Your bank account number, institution number and transit/branch number to allow direct deposit into your bank account.	Anyone doing a tax return	Contact your bank branch or refer to your online banking Please note these numbers are <u>NOT</u> the numbers on your credit/debit card
Medical Receipts	Anyone who paid directly for a huge medical expense not covered by insurance	Doctor's office, Health Clinic, Hospital, etc
RC62	Anyone filing for Child Care Benefit	Canada Revenue Agency issues this document
Notice of Assessment – confirming that you filed your income tax return for the previous year	Anyone who filed taxes last year and in previous year	Canada Revenue Agency issues this document Available in your online MyAccount. Look for the “carryover” amounts.
T5	Anyone who earned interest on investments and deposits	Contact your bank branch

If you are married and your spouse lives in Canada with you, he/she **must** complete the return with you with their own tax documents.

If your spouse is outside Canada you will still need to enter their name, date of birth and income for 2017 on your tax return.